

Onion Creek School District #30
 2006 Lotze Creek Road
 Colville, WA 99114
 (509) 732-4240

ONION CREEK SCHOOL DISTRICT #30
CLASSIFIED EMPLOYMENT APPLICATION

The Onion Creek School District is an Equal Opportunity Employer

Date _____

NAME _____ SOCIAL SECURITY NUMBER _____
 Last First Middle Initial (Optional)

ADDRESS _____

POSITION APPLIED FOR _____ TELEPHONE NUMBER _____

Please fill out the application completely, any application with missing information may not be considered.

EDUCATION Begin with most recent:

Name of College	Address	Dates of Attendance: From-To	Diploma/Degree	Credits Earned	Major/Emphasis
Name of High School					

SKILLS	YEARS EXPERIENCE	SKILLS	YEARS EXPERIENCE	SKILLS	YEARS EXPERIENCE
Typing (WPM)		Handling Cash		Para-educator	
Bookkeeping		Calculator		Special Education Aide	
Computers		Bus Driver		Grounds/Maintenance	
Data Entry		Food Service		Custodial	
Word Processing		Working with children		Mechanic	

PREVIOUS WORK EXPERIENCE (List current and former employers beginning with most recent. Attach separate sheet if necessary).

1. Name of Company _____ Supervisor Name _____ Phone No. _____ Address _____ City, State, Zip _____	Duties	From: Month/Year	To: Month/Year	Reason for Leaving: _____ _____ _____
2. Name of Company _____ Supervisor Name _____ Phone No. _____ Address _____ City, State, Zip _____	Duties	From: Month/Year	To: Month/Year	Reason for Leaving: _____ _____ _____
3. Name of Company _____ Supervisor Name _____ Phone No. _____ Address _____ City, State, Zip _____	Duties	From: Month/Year	To: Month/Year	Reason for Leaving: _____ _____ _____
4. Name of Company _____ Supervisor Name _____ Telephone No. _____ Address _____ City, State, Zip _____	Duties	From: Month/Year	To: Month/Year	Reason for Leaving _____ _____ _____

VOLUNTEER EXPERIENCE: List any volunteer service you have had that includes dealing with children: _____

Indicate any other experiences which would be of value to you in working with children:

PROFESSIONAL REFERENCES *(List three or more people who can provide information about your professional work skills)*

Name and Position	Business and Address	Work Relationship	Phone

May we contact the above references? _____ Yes _____ No If no, please explain why : _____

EMERGENCY CONTACT:

Name _____ Address _____ Phone _____ Relationship _____

HAVE YOU BEEN:

a. Convicted of any crime against persons (reckless endangerment; simple assault; unlawful imprisonment; communication with a minor; first degree promoting prostitution; vehicular homicide; incest; indecent liberties; first or second degree extortion; first or second degree manslaughter; first degree burglary; first degree arson; first or second degree robbery; first, second, or third degree statutory rape; first, second or third degree assault; aggravated murder; first or second degree murder; first or second degree kidnapping?) _____no _____ yes.
(specify)_____

b. Found in any dependency action or by a court in a domestic relations proceeding or in any disciplinary board final decision to have sexually assaulted or exploited any minor or to have sexually abused any minor? _____no _____yes (Please explain)_____

c. In the last seven years released from prison or convicted of any offense that involved drugs, embezzlement, or fraud? _____no _____yes
(Please explain)_____

AN INQUIRY TO THE WASHINGTON STATE PATROL AND/OR STATE OR FEDERAL LAW ENFORCEMENT AGENCY WILL BE MADE.

All of the information I have provided in this application is true, correct, and complete. I authorize Onion Creek School District #30 to inquire with former employers or references and obtain any and all information regarding my job related background. I also authorize Onion Creek School District #30 to check for any conviction(s) on record. I release and waive Onion Creek School District #30, my former employer, and all references from any and all liability in obtaining or disclosing such information. I agree that if I have provided false or incomplete statements, the district, may at its sole discretion, without notice or due procedures, terminate my employment.

The Onion Creek School District #30 is required by law to do a fingerprint check on all new employees. There is a cost related to this process and you will be required to pay the cost.

Signature

Date

The Onion Creek School complies with all state and federal rules and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to all designated youth groups listed in Title 36 of the United States Code as a patriotic society. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/Chapter 28A.640 RCW officer, Civil Rights Compliance Coordinator,

ONION CREEK SCHOOL DISTRICT #30
CONFIDENTIAL PRE-EMPLOYMENT INFORMATION

Onion Creek School District prohibits discrimination on the basis of race, creed, color, national origin, age, gender, marital status or the presence of a disability. Onion Creek School District is an equal opportunity employer. Your response to the following questions will help assist that our affirmative action program results in fair representation in employment and assist us in meeting requirements for periodic reporting of our work force composition.

RACE/ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: A person having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: A person having origins in any of the original peoples of the Far East, Southeast, Asia, the Indian Subcontinent or the Pacific Islands.

Black (not of Hispanic Origin): A person having origins in any of the Black racial groups of Africa.

Hispanic: A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.

White Caucasian: A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Race/Ethnic origin as defined above:

_____ American Indian or Alaska Native

_____ Hispanic

_____ Asian or Pacific Island

_____ White

_____ Black

Sex: _____ Male _____ Female

Birth Date _____

HANDICAPS: "Handicapped Individual" means any person who 1) has a physical or mental impairment which substantially limits one or more of such person's major life activities, 2) has a record of such impairment, or 3) is regarded as having such an impairment. I am handicapped as defined

_____ yes _____ no